

SOUTHERN CALIFORNIA



ASSOCIATION OF
GOVERNMENTS

Main Office

818 West Seventh Street
12th Floor
Los Angeles, California
90017-3435

t (213) 236-1800

f (213) 236-1825

www.scag.ca.gov

Officers: President: Yvonne B. Burke, Los Angeles County • First Vice President: Gary Ovitt, San Bernardino County • Second Vice President: Richard Dixon, Lake Forest • Immediate Past President: Toni Young, Port Hueneme

Imperial County: Victor Carrillo, Imperial County • Jon Edney, El Centro

Los Angeles County: Yvonne B. Burke, Los Angeles County • Zey Yaroslavsky, Los Angeles County • Jim Aldinger, Manhattan Beach • Harry Baldwin, San Gabriel • Paul Bowlen, Cerritos • Todd Campbell, Burbank • Tony Cardenas, Los Angeles • Stan Carroll, La Habra Heights • Margaret Clark, Rosemead • Gene Daniels, Paramount • Mike Dispenza, Palmdale • Judy Dunlap, Inglewood • Rae Gabelich, Long Beach • David Galin, Downey • Eric Garcetti, Los Angeles • Wendy Greuel, Los Angeles • Frank Gurulé, Cudahy • Janice Hahn, Los Angeles • Isadore Hall, Compton • Keith W. Hanks, Azusa • José Huizar, Los Angeles • Tom LaBonge, Los Angeles • Paula Lantz, Pomona • Paul Nowatka, Torrance • Pam O'Connor, Santa Monica • Alex Padilla, Los Angeles • Bernard Parks, Los Angeles • Jan Perry, Los Angeles • Ed Reyes, Los Angeles • Bill Rosendahl, Los Angeles • Greig Smith, Los Angeles • Tom Sykes, Walnut • Mike Ten, South Pasadena • Tonia Reyes Uranga, Long Beach • Antonio Villaraigosa, Los Angeles • Dennis Washburn, Calabasas • Jack Weiss, Los Angeles • Herb J. Wesson, Jr., Los Angeles • Dennis Zine, Los Angeles

Orange County: Chris Norby, Orange County • Christine Barnes, La Palma • John Beauman, Brea • Lou Bone, Tustin • Art Brown, Buena Park • Richard Chavez, Anaheim • Debbie Cook, Huntington Beach • Leslie Daigle, Newport Beach • Richard Dixon, Lake Forest • Paul Glaab, Laguna Niguel

Riverside County: Jeff Stone, Riverside County • Thomas Buckley, Lake Elsinore • Bonnie Flickinger, Moreno Valley • Ron Loveridge, Riverside • Greg Pettis, Cathedral City • Ron Roberts, Temecula

San Bernardino County: Gary Ovitt, San Bernardino County • Lawrence Dale, Barstow • Paul Eaton, Montclair • Lee Ann Garcia, Grand Terrace • Tim Jasper, Town of Apple Valley • Larry McCallion, Highland • Deborah Robertson, Rialto • Alan Wapner, Ontario

Ventura County: Judy Mikels, Ventura County • Glen Becerra, Simi Valley • Carl Morehouse, San Buenaventura • Toni Young, Port Hueneme

Orange County Transportation Authority: Lou Correa, County of Orange

Riverside County Transportation Commission: Robin Lowe, Hemet

Ventura County Transportation Commission: Keith Millhouse, Moorpark

11.14.06

MEETING OF THE

ADMINISTRATION COMMITTEE

**Thursday, March 1, 2007
9:00 a.m. – 10:00 a.m.**

**SCAG Offices
818 West 7th Street, 12th Floor
Conference Room San Bernardino
Los Angeles, CA 90017
213.236.1800**

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Carmen Summers at 213.236.1984 or summers@scag.ca.gov

Agendas and Minutes for the Administration Committee are also available at:

www.scag.ca.gov/committees/ac.htm

SCAG, in accordance with the Americans with Disabilities Act (ADA), will accommodate persons who require a modification of accommodation in order to participate in this meeting. If you require such assistance, please contact SCAG at (213) 236-1868 at least 72 hours in advance of the meeting to enable SCAG to make reasonable arrangements. To request documents related to this document in an alternative format, please contact (213) 236-1868.

ADMINISTRATION COMMITTEE

AGENDA

PAGE #

TIME

"Any item listed on the agenda (action or information) may be acted upon at the discretion of the Committee."

1.0 **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Hon. Toni Young,
Chair

2.0 **PUBLIC COMMENT PERIOD**

Members of the public desiring to speak on an agenda item or items not on the agenda, but within the purview of the Committee, must fill out and present a speaker's card to the Assistant prior to speaking. A speaker's card must be turned in before the meeting is called to order. Comments will be limited to three minutes. The chair may limit the total time for all comments to twenty (20) minutes.

3.0 **REVIEW and PRIORITIZE AGENDA ITEMS**

4.0 **CONSENT CALENDAR**

4.1 **Approval Items**

- | | | |
|-------|--|----|
| 4.1.1 | <u>Minutes of February 1, 2007 Meeting Attachment</u> | 1 |
| 4.1.2 | <u>Resolution No. 07-485-1 for Facsimile Signature Processing Attachment</u> | 5 |
| 4.1.3 | <u>Authorization of \$2,500.00 from the General Fund for the 2007 Aviation Summit Attachment</u> | 8 |
| 4.1.4 | <u>Amendment to I-710 (South)EIR/EIS MOU Attachment</u> | 9 |
| 4.1.5 | <u>Disadvantaged Business Enterprise (DBE) Race-Neutral Implementation Agreement Attachment</u> | 14 |

ADMINISTRATION COMMITTEE

AGENDA

| | <i>PAGE #</i> | <i>TIME</i> |
|---|---------------------------|-------------|
| <u>CONSENT CALENDAR-Cont'd</u> | | |
| 4.2 <u>Receive & File</u> | | |
| 4.2.1 <u>Purchase Orders and MOUs between \$5,000 - \$250,000 Attachment</u> | 27 | |
| 4.2.2 <u>FY06 Single Audit Report Attachment</u> | 28 | |
| 5.0 <u>ACTION ITEMS</u> | | |
| 5.1 <u>FY 2007/2008 Comprehensive Budget Attachment; Supplemental Attachment Mailed Separately</u> | Wayne Moore, CFO 29 | 20 minutes |
| Recommended Action: Approve the Fiscal Year 2007-2008 Comprehensive Budget. | | |
| 5.2 <u>RHNA Budget Report Update Attachment</u> | Wayne Moore, CFO 30 | 10 minutes |
| Recommended Action: Approve the use of an Additional \$100,000 in General Funds for the RHNA Project. | | |
| 5.3 <u>Authorization to Apply for Federal Highway Administration Grants Administered by CALTRANS Attachment</u> | Wayne Moore, CFO 31 | 5 minutes |
| Recommended Action: Authorization to Apply for FHWA Grants Administered by Caltrans. | | |

ADMINISTRATION COMMITTEE

AGENDA

| | <i>PAGE #</i> | <i>TIME</i> |
|---|--|-------------------|
| <u>ACTION ITEMS- Cont'd</u> | | |
| 5.4 <u>Personnel Committee</u> | | |
| 5.4.1 <u>Results of Classification Study Attachment</u> | Rhonda Lawrence, SCAG Staff | 33 |
| Recommended Action: Approve Classification Levels and Salary Ranges for Finance and Modeling Series. | | 15 minutes |
| 6.0 <u>SUBCOMMITTEE FOR MEETING DAY SCHEDULE</u> | Hon. Toni Young, Chair | |
| 7.0 <u>INFORMATION ITEMS</u> | | |
| 7.1 <u>CFO Monthly Financial Report for January 2007 Attachment</u> | Wayne Moore, CFO | 36 |
| 8.0 <u>AUDIT COMMITTEE REPORT</u> | Hon. Paul Nowatka, Chair | |
| 9.0 <u>STAFF REPORT</u> | | |
| 10.0 <u>FUTURE AGENDA ITEMS</u> | | |
| Any Committee member or staff desiring to place items on a future agenda may make such a request. | | |
| 11.0 <u>ANNOUNCEMENTS</u> | | |
| 12.0 <u>ADJOURNMENT</u> | | |
| The next meeting of the Administration Committee will be held on Thursday, April 5, 2007 at the SCAG Offices in downtown Los Angeles. | | |